

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

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February 3, 2020

The Jefferson County Board of Commissioners convened in regular session on Monday, February 3 at 1:00 p.m. Present were Commissioners Lynn Luck, Wayne Ledbetter and Richard Malm. Also present were Assistant Counselor Ryan Kriegshauser and County Clerk Linda M. Buttron. County Attorney Josh Ney arrived at the meeting at 1:30 p.m.

Vouchers were reviewed and approved by the Counselor and the Board. A beer license was signed for Corner Market. A notice to the township board for a beer license was signed. Richard moved that the minutes of January 26 be approved as presented. Wayne seconded. All voted in favor of the motion. .

Crystal Vanhoutan, Health Department Administrator met with the Board. Crystal reported that there have been no cases of the Corona Virus in Jefferson County. Crystal asked the Board to sign the annual delegation of authority document. Richard moved that the delegation of authority document for the Health Department be signed establishing that in the absence of the Director, Jeanne Czoch will conduct day to day Home Health and Hospice Administration; Debbie McNary Public Health Administration and Wanda Agnew Fiscal Administration. Wayne seconded. All voted in favor of the motion. Wayne moved to approve that the Jefferson County Commissioners are the governing body for the Jefferson County Home Health and Hospice and Public Health agencies and reviews and approves the by-laws, policies and procedures. Richard seconded. All voted in favor of the motion. Wayne moved that Wayne be authorized to execute documents for the Hickory Acres Sewer #5 project. Richard seconded. All voted in favor of the motion.

James Tweed, Emergency Services Director met with the Board. James shared that the Sheriff and he were notified on December 31 that the new coroner had been appointed for the judicial district. Dr. Hussein-Kansas City (Frontier Forensics) was appointed to the position.

Dustin Parks, Community Development Director met with the Board. Dustin discussed 2019 year-end reports with the Board. Forty-one dwelling permits were issued in 2019. There were 71 permits issued for accessory structures. Maps of locations of building permits were presented with the reports. Zoning violation reports were distributed for discussion. Dustin reported that the number for Z2019-04 was used twice and will be corrected to be Z2019-04A & Z2019-04B.

Bill Noll, Public Works Director met with the Board. Bill discussed the condition of the roads due to weather. Crews are working on the roads. He received a quote from the new quarry in Jackson County in the amount of \$10.50 ton for rock. The Board agreed by consensus to try the rock. Snow is forecast for tomorrow and Wednesday so crews will be treating the roads as

needed. Bill discussed the process for paying claims regarding rock damage to vehicles. Calls should be referred to Public Works for processing through our insurance carrier. Bill has been getting quotes on replacement of the chipper trailer that was damaged in an accident that occurred last week. The quote from Vermeer was the cheaper price at \$64,130. The other quote from KC Bobcat was for \$67,136.40. Wayne moved that the purchase be approved. Richard seconded. All voted in favor of the motion.

Richard moved that Employee Handbook Policies #306 Workers' Compensation Insurance and Policy #383 Discretionary Leave be amended. Wayne seconded. All voted in favor of the motion. Policy #306 was amended to strike wording regarding the amount of leave that can be used when receiving a work comp check. Policy #383 was amended to extend the deadline to use Discretionary Leave to a date that would better work with the payroll software.

By consensus, and by the requirement for an annual review, the Board agreed there were no changes to be made to the Purchasing Policy.

A fence view for a fence separating the properties of Marion E. Anderson and Rachel & Wade Myslivy was set for February 24 at 2:30 p.m. The fence view was requested by Marion E. Anderson.

James Tweed asked for an executive session to discuss matters of attorney client privilege regarding a contract dispute. Wayne moved that the Board recess into executive session until 1:46 p.m. The Board recessed at 1:42 p.m. Present during the session were Josh, James and the Board. The Board reconvened at 1:46 p.m. The chair announced that no binding action was taken during executive session.

Richard moved that the Board recess into executive session to discuss matters of attorney client privilege regarding pending litigation until 1:55 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:51 p.m. Present during the session were Josh and the Board. The Board reconvened at 1:55 p.m. The chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on February 10, 2020.