

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF
COMMISSIONERS**

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

March 30, 2020

The Jefferson County Board of Commissioners convened in regular session on Monday, March 30 at 1:00 p.m. Present were Commissioners Wayne Ledbetter and Richard Malm. Lynn Luck joined by phone for the meeting. Also present was County Clerk Linda M. Buttron. Counselor Josh Ney was absent.

Vouchers were reviewed and approved the Board. Richard moved that the minutes of March 23 & 26th be approved as presented. Wayne seconded. All voted in favor of the motion.

Treasurer Lisa Buerman presented bids for lots as advertised. Tom Schweda bid \$300 on Lot 4 Block F Hilldale South. Timothy McCall bid \$333.33 on Lot 153 LWH, Unit 1. Wayne moved that the bids be accepted as presented. Richard seconded. All voted in favor of the motion.

Phil Hoffman, Interim Public Works Director asked the Board to sign a right of way permit for a utility company. The Board signed the permit. He reported that the bridge on Clark road between 17th and 21st should be done by end of business tomorrow. Trucks are hauling rock and graders are working.

James Tweed, Emergency Services Director met with the Board. He reported that the department heads met this morning at 10:00 a.m. It was discussed and recommended that due to the Governor's Order and to encourage compliance with the Governor's Stay at Home order, the Commission update and amend the modification to public access to the courthouse and county offices. "Public foot traffic" will not be permitted in the courthouse and county offices. Offices will remain open and citizens may utilize email, phone, internet or drop box for access to services. Discussion was held. Crystal will draft an order effecting the same with the Board's ratification to be effective 12:01 a.m. on March 31 until April 19th.

Crystal Vanhoutan updated the Board on COVID-19. Twenty people in Jefferson County have been tested. There is still only one positive case in Jefferson County. As of this morning there are 319 cases in Kansas with 6 deaths.

Dustin Parks, Community Development Director met with the Board. Dustin discussed operations in his department and upcoming cases. Wayne moved that the requirement for personal presentation of applications "be waived" until April 19th. Richard seconded. All voted in favor of the motion. Dustin reported that Small Business Association loan information is available on his website.

James Tweed discussed golf courses remaining open in the County. The Counselor to the Governor yesterday clarified that golf courses are allowed to remain open. The only rules pertain to the clubhouse and the people inside the clubhouse as long as they maintain social distancing. Sheriff Jeff Herrig discussed his interaction with local golf courses. He stated that our golf courses had been responsive to the regulations.

At 1:30 p.m. bids were opened for the Lecompton Mill and Overlay project. Three bids were received from Bettis Asphalt, Sunflower Paving and Hamm Asphalt. Joe McAfee, McAfee Henderson Solutions was present for the opening. Phil Hoffman, Interim Public Works Director presented the bids to the Board. Hamm's, Inc. bid \$204,478.05. Bettis Asphalt bid \$274,168.27. Sunflower Paving bid \$269,162.40. The apparent low is Hamm's but the contract will be awarded next week after review by the Interim Public Works Director.

Wayne moved that the Board recess into executive session until 1:45 p.m. to discuss non-elected personnel regarding employee recruitment. Richard seconded. All voted in favor of the motion. The Board recessed at 1:35 p.m. Present during the session was the Board. The Board reconvened at 1:45 p.m. The vice-chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on April 6, 2020.