

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

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April 13, 2020

The Jefferson County Board of Commissioners convened in regular session on Monday, April 13 at 1:00 p.m. Present were Commissioners Lynn Luck, Wayne Ledbetter and Richard Malm. Also present were Counselor Josh Ney and County Clerk Linda M. Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Richard moved that the minutes of April 6 be approved as presented. Wayne seconded. All voted in favor of the motion.

Crystal VanHoutan, Health Department Administrator met with the Board. Crystal updated the Board on COVID-19 statistics. There are 1,376 in State; 309 Hospitalized; 62 deaths; 12,488 negative test results. Jefferson County has 5 cases. Three of the five have recovered, two cases are being monitored. These two have no exposure identified. The other three has exposure through work or travel. Crystal recommended that closures be extended through May 1 following the Governor's Executive Order. Crystal discussed the Jefferson County Wellness Program during this crisis. Employees have inquired about the points requirement for 2020. The Department Heads and Wellness Committee recommended lowering the points required to 25. The Commissioner's decided the points would be lowered to 35 points and the deadline to submit points extended until September 30, 2020. For those employees hired after November 1, 2019 the total points will be 20.

James Tweed, Emergency Services Director met with the Board. James asked that the Board extend the Disaster Declaration until May 1. Wayne moved that the Disaster Declaration be extended to May 1. Richard seconded. All voted in favor of the motion. He also asked that the internal County Health Officer order for limited access to the public buildings be extended to May 1. The Board acknowledged and approved by consensus that the Courthouse and County building access order be extended to May 1. He also discussed a programming error in Everbridge which caused multiple warnings to be issued during the weekend storms.

Dustin Parks, Community Development Director met with the Board. Dustin discussed statistics for the department with the Board. He also discussed a request for an agricultural lot split made by Victoria Sieve on property located at 12790 31<sup>st</sup> St, Perry. Wayne moved that the exception for AGS-2020-10 be approved. Dustin discussed options for different ways to handle public hearings during this crisis time. Most counties are suspending hearings until the Governor lifts her executive orders. He asked that the April 27<sup>th</sup> hearing be tabled until the Tuesday after Memorial Day (May 26). Richard moved that the Board approve changing the date. Wayne seconded. All voted in favor of the motion.

Phil Hoffman, Interim Public Works Director met with the Board. Phil updated the Board on repair work on a bridge north of Washington on 26<sup>th</sup> Street. Other road work was discussed. The Commissioners discussed road concerns in their areas.

Wayne moved that Resolution 2020-016A be approved establishing a Jefferson County Grant Writing Incentive Program. Richard seconded. All voted in favor of the motion.

Lynn moved that the Board recess into executive session to discuss matters of attorney client privilege regarding pending litigation until 1:45 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 1:31 p.m. Present during the session were Josh and the Board. The Board reconvened at 1:45 p.m. The chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on April 20, 2020.