

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF  
COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

April 20, 2020

The Jefferson County Board of Commissioners convened in regular session on Monday, April 20 at 1:00 p.m. Present were Commissioners Lynn Luck, Wayne Ledbetter and Richard Malm. Also present were Counselor Josh Ney and County Clerk Linda M. Buttron.

Vouchers were approved by the Counselor and the Board. Wayne moved that the minutes of April 13 be approved as presented. Richard seconded. All voted in favor of the motion.

County Treasurer Lisa Buerman presented resolutions to the Board for consideration. Resolution 2020-017 regarding reclassifying delinquent leasehold improvements as personal property was discussed. Wayne moved that the resolution be approved as presented. Richard seconded. All voted in favor of the motion. Resolution 2020-015 cancelling outstanding treasurer's checks older than two years was discussed. Richard moved that Resolution 2020-015 be approved as presented. Wayne seconded. All voted in favor of the motion.

Wayne moved that the Board approve Resolution 2020-014 increasing prisoner board fees to \$47.50 per day, to be effective May 1, 2020. Richard seconded. All voted in favor of the motion.

Dustin Parks, Community Development Director met with the Board. Dustin discussed a request from Circle S Ranch (Mary Cronemeyer) to not do dust control in 2020 due to closure because of the coronavirus. Dustin suggested that the requirements of the conditional use permit be suspended until she reopens. Lynn moved that the dust control requirements be waived for 2020 for Circle S Ranch. Wayne seconded. All voted in favor of the motion. Dustin discussed the progress of processing zoning violations and cases.

Crystal VanHoutan, Health Department Administrator met with the Board. Crystal updated the Board on corona virus statistics. Kansas has 1,986 cases with 100 deaths. Jefferson County has six cases. Five have recovered. One hundred ten county residents have been tested for the virus.

Phil Hoffman, Interim Public Works Director met with the Board. The Board signed a road crossing permit. Phil reported that work on the bridge on Kiowa street is almost complete.

Mary Luse, Historical Society sent a request to purchase additional plaques for the Veteran's Memorial in the courthouse hallway. The estimated cost for 59 plates is \$421.65. Richard moved that the request be approved as presented. Wayne seconded. All voted in favor of the motion.

Upon the recommendation of the Delaware Township Board, Richard moved that the Board appoint John Lederer to fill the unexpired term of Gary Bernasek as Delaware Township Trustee. Wayne seconded. All voted in favor of the motion.

Richard moved that the Board recess into executive session to discuss matters of non-elected personnel regarding employee retention with Phil Hoffman present to facilitate the discussion until 1:50 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:32 p.m. Present during the session were Phil and the Board. The Board reconvened at 1:50 p.m. The chair announced that no binding action was taken during executive session.

Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel regarding recruitment and retention until 2:00. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:51 p.m. Present during the session was the Board. The Board reconvened at 2:00 p.m. The chair announced that no binding action was taken during executive session.

Richard moved that the Board recess into executive session to discuss matters of non-elected personnel for preparation of annual evaluations until 2:20 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 2:01 p.m. Present during the session was the Board. The Board reconvened at 2:20 p.m. The chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned at 2:21 p.m.

Land Bank minutes-

The Board reconvened as the Jefferson County Land Bank Board at 2:22 p.m. Treasurer Lisa Buerman requested transfers of property to the land bank; 501 Mulberry, St and Valley Falls, 3851 South St., Grantville, KS. Richard moved that the properties be transferred to the land bank. Wayne seconded. All voted in favor of the motion. The Land bank adjourned.