

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF
COMMISSIONERS**

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

May 11, 2020

The Jefferson County Board of Commissioners convened in regular session on Monday May 11 at 1:00 p.m. Present were Commissioners Lynn Luck, Wayne Ledbetter and Richard Malm. Also present were Counselor Josh Ney and County Clerk Linda M. Buttron.

The vouchers were reviewed and approved by the Counselor and the Board. Richard moved that the minutes of May 4 be approved as presented. Wayne seconded. All voted in favor of the motion.

Phil Hoffman, Interim Public Works Director reported that the trees have been removed on the 62nd street project for relocation of the power lines. Crews have moved to 58th and Decatur for the current project. Asphalt patching has also begun. Ten-hour workdays for the crews start next Monday.

Crystal Vanhoutan, Health Department Administrator met with the Board. Crystal reported on the department head meeting this morning. Department Heads recommended that the County be opened to public foot traffic by appointment only beginning on May 18. They also strongly recommend that masks be worn when coming into the County offices, that people stay home if sick, that they continue to practice social distancing and hand washing. On a limited basis, masks and hand sanitizer will be available for those that do not have masks. Jefferson County has 14 total cases of the corona virus. Three are hospitalized. Ten have recovered and to date there were 0 deaths. Jefferson County residents tested equals 276. Wayne moved that the recommendations made be adopted as presented. Richard seconded. All voted in favor of the motion. Crystal will provide a press release to the media.

Wayne moved that the Board recess into executive session to discuss matters of attorney client privilege with regard to statutory compliance until 1:18 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 1:13 p.m. Present during the session were Josh and the Board. The Board reconvened at 1:18 p.m. The chair announced that no binding action was taken during executive session.

Wayne moved that the Board go into executive session to discuss matters of non-elected personnel regarding employee recruitment and retention until 1:25 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:20 p.m. Present during the session was the Board. The Board reconvened at 1:25 p.m. The chair announced that no binding action was taken during executive session.

Richard moved that the Board recess into executive session until 2:00 p.m. to discuss matters of non-elected personnel (evaluations for 3 employees). Wayne seconded. All voted in favor of the motion. The Board recessed at 1:30 p.m. Present during the session was the Board. The three employees appeared before the Board one at a time. The Board reconvened at 2:00 p.m. and announced they were extending the session for 10 minutes with the same parties present. The chair announced that no binding action was taken during executive session. “

Lynn announced that Ben Domann has been hired as the Public works Director. He will begin June 1, 2020.

There being no further business to come before the Board they adjourned to meet in regular session on May 18, 2020.