

June 29, 2009

The Jefferson County Board of Commissioners convened in regular session on Monday June 29, 2009 at 1:00 p.m. Present were Commissioners Roy Dunnaway, Richard Malm, Lynn Luck, and County Clerk, Linda M. Buttron.

A budget planning session was held at 12:00 p.m. The Board discussed preparation of the 2010 budget with Francis Hubbard, Road and Bridge Superintendent. No decisions were made during the session.

Vouchers were reviewed and approved by the Counselor and the Board. A note was received from the Employee Committee indicating they wish to work on Columbus Day October 12, 2009 with no in-service day for employees. Lynn moved that the minutes of June 22, 2009 be approved as presented. Roy seconded. All voted in favor of the motion.

Linda reported that staff has determined that \$1500/yr can be saved by discontinuing unused 800 numbers in various county departments. She also discussed the purchase of a T1 voice line for the courthouse which could result in \$6000 per yr savings on the cost of phone lines coming into the courthouse. The County's phone system vendor will assist in determining actual cost for the line and Linda will report back to the Board.

Francis Hubbard, Road and Bridge met with the Board. The Board signed utility easements. Francis reported on road maintenance and projects. The Board discussed road concerns in their districts.

Marilyn Wylie, Oskaloosa met with the Board. She asked if the Board has made a decision on closing 102nd street near Nemaha road. The Board indicated that the parties wishing to have the road closed need to submit a petition to close the road.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise discussed the conditional use request (CU2009/7) from Roman Catholic Archdiocese & St. Aloysius Catholic Church, John Kabus, Authorized Agent for expansion of an existing cemetery heard at a previous meeting. Eloise presented a revised development plan (approved in writing by requestor) showing that no burial sites located in the flood plain area as it is currently mapped. Roy moved that the conditional use permit be approved in conjunction with the revised

development plan. Lynn seconded. All voted in favor of the motion. Eloise discussed an agreement (PAL) with Douglas County regarding a joint levee protecting one parcel in Jefferson County. Douglas County has provided FEMA with the information necessary to maintain certification for that levee. Eloise reported that seven permits for fireworks stands have been issued for 2009.

Eileen Filbert, Health Department met with the Board. Eileen asked for input in being able to maintain a cell phone in the office for staff to call in on to avoid long distance fees for staff calls. Linda asked that all calls on the phone bill be identified each month to demonstrate that all phone calls are for business and not for personal use to ensure compliance with IRS regulations. Eileen agreed to the request. The Board agreed to the request by consensus. Eileen discussed cost containment strategies utilized by the Department. Eileen presented a summary analysis of the Engineer's report for the issue at Wind-N-Wave Sewer District. Wind N Wave serves 93 lots, 42 homes and approximately 101 people. Dave Unger, President of Wind N Wave Sewer District #8 was present for the discussion. The bill for pumping in 2008 and its payment was discussed. Eileen stated that she will voucher for payment of the bill from the special assessment put on Wind N Wave Sewer District property owners last fall. Roy moved that Kramer Engineering submit the Preliminary Engineering Report for Jefferson County Sewer District #8, dated June 24, 2009, to the Kansas Department of Health and Environment for review, and request KDHE approval of Report Option B, noting the county's intent to complete connection of Jefferson County Sewer District #8 to Jefferson County Sewer District #7 in 2009, including the abandonment of the current Jefferson County Sewer District #8 lagoons cells and the county's intent to begin collecting funds for future land purchase to allow expansion of Jefferson County Sewer District #7 lagoon capacity, and the dissolution of Jefferson County Sewer District #8 following completion of all aforementioned processes. With the lot owners sharing equal responsibility for all future system maintenance costs. Lynn seconded. All voted in favor of the motion. Eileen reported that there is a case of H1N1 virus in Jefferson County.

Kathy Wagner, Appraiser met with the Board. Kathy discussed keeping two cell phones in the office for use by field staff for business purposes. Linda asked that all calls on the phone bill be identified each month to demonstrate that all phone calls are for business and not for personal use to ensure compliance with IRS regulations. The Board agreed to the request by consensus.

Eloise Tichenor, Planning & Zoning returned to the Board for discussion regarding improvement districts. Joyce Day, Lakewood Hills Office Manager; Bev Koerner, Lakeshore Estates Board of Directors; Jerry White and Dan Shimmin, Lakeside Village were also present for the discussion as well as other residents. Jerry White, Lakeside Village Improvement District Director discussed his views on the issue. He indicated that his feeling was that Lakeside Village residents want the County to have Planning & Zoning issue permits in their improvement district. Joyce Day spoke with regard to her views on the issue. She also indicated they would like Planning & Zoning issue permits in the improvement district. Bev Koerner, Lakeshore Estates Board of Directors stated that she has always counted on the County to issue building permits in Lakeshore Estates. She indicated that not all residents come to the Board of Directors for permission to build in the district. The Board discussed their views on the issue. Lynn discussed the use of interlocal agreements between the County and the improvement districts to resolve the issue. By consensus the Board indicated that they were willing to do whatever could be done legally to cooperate with the districts to provide the services they need.

Susan Newell, 911 Director met with the Board. Susan discussed the recently created inter-operable communications system and its use within the County. She reported that the Board will be receiving a letter from Rock Creek Fire District #5 regarding dispatch protocol changes requiring five fire departments to respond to every fire for providing water shuttles. They are protesting the change in protocol. She reported that there are also two other departments that will be sending letters. Other dispatch issues were discussed.

Kathy Wagner, Appraiser returned to the Board for an executive session to discuss matters of non-elected personnel. Richard moved that the Board go into executive session to discuss matters of non-elected personnel until 3:40 p.m. Lynn seconded. All voted in favor of the motion. The Board adjourned at 3:24 p.m. Present during the session were Kathy and the Board. The Board reconvened at 3:32 p.m. The chairman announced that no binding action was taken during executive session. Richard moved that the minutes of June 15, 2009 be clarified and that Kathy be authorized to reallocate staff due to workflow changes. Roy seconded. All voted in favor of the motion.

Richard moved that the Board go into executive session to discuss matters of attorney client privilege until 4:15 p.m. Lynn seconded. All voted in favor of the motion. The Board adjourned at 3:44 p.m. Present during the session were Jan, Mike Hayes and the Board. The Board reconvened at 4:15 p.m. The chairman announced that no binding action was taken during executive session.

Richard moved that the Board go back into executive session to discuss matters of attorney client privilege until 4:45 p.m. Lynn seconded. All voted in favor of the motion. The Board adjourned at 4:17 p.m. Present during the session were Jan and the Board. The Board reconvened at 4:45 p.m. The chairman announced that no binding action was taken during executive session.

The Board agreed by consensus to meet at 12:00 p.m. next Monday for a budget planning session.

There being no further business to come before the Board they adjourned to meet in regular session on July 6, 2009.

ATTEST:/s/Linda M Buttron, County Clerk /s/Richard Malm, Chairman