

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday July 13th at 1:00 p.m. Present were Commissioners Lynn Luck and Wayne Ledbetter, County Clerk Linda M. Buttron and Josh Ney, County Counselor. Richard Malm was absent attending the NACO conference.

Vouchers were reviewed and approved by the Counselor and the Board. Wayne moved that the minutes of July 29 be approved as presented. Lynn seconded. All voted in favor of the motion.

Beth Brown, Health Department Administrator met with the Board. Beth presented contracts for the Board to sign. Wayne moved that the contract with KDHE-Aid to Local Universal be signed. Lynn seconded. All voted in favor of the motion. Wayne moved that Contract Attachment #17 be signed for KDHE Maternal & Child Health Program be signed. Lynn seconded. All voted in favor of the motion. Wayne moved that the contract with KDHE for a grant for Ebola preparedness be signed. Lynn seconded. All voted in favor of the motion. School nursing services contract will be presented for signature next Monday.

Bill Noll, Public Works Director met with the Board. Bill reported on road work. Bill presented Resolution 2015-020 to remove and change traffic control signs at various locations. Lynn moved that Resolution 2015-020 be approved removing and changing traffic control signs at eight locations throughout the county. Wayne seconded. All voted in favor of the motion.

Sam Henderson, Planning & Zoning Director presented zoning cases to the Board for consideration.

Z2015/07 to consider a request to rezone 12610 Nemaha Rd from Agricultural to Rural Residential at the request of Donald and Martha Gibbs. Martha Gibbs were present for the discussion. Wayne moved that the request be approved as presented. Lynn seconded. All voted in favor of the motion.

DP2015/03 to consider an amendment to the development plan of CU2013/06 to include restaurant uses and additional signage at 9392 K-92 highway at the request of John King. John King was present for the discussion and spoke in favor of the request. Wayne moved that the request be approved with the conditions recommended by the Planning Commission, the hours of operation of the restaurant to be limited to between the hours of 7:00 a.m. and 11:00 p.m., signage not to exceed Jefferson County Commercial Zoning District Regulations, a copy of

any KDOT sign permits shall be kept on file in the Planning & Zoning office and as a minimum the ADA parking stall shall be marked per federal regulations. Lynn seconded. All voted in favor of the motion.

A discussion was held regarding agri-tourism and the zoning regulations.

Wayne moved that the Board go into executive session to discuss matters of non-elected personnel until 2:00 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:53 p.m. Present during the session was the Board. The Board reconvened at 2:00 p.m. The vice-chair announced that no binding action was taken during executive session. Wayne announced the acceptance of the resignation of Emergency Management Director Mike Baxter to be effective August 3, 2015.

DP2015/02 to consider an amendment to the development plan of CU1996/07 to include events with up to 500 guests without a Special Event Permit at the request of Mary Cronemeyer. Mary Cronemeyer was present for the discussion as well as residents of the community. Planning & Zoning Commission recommended conditions were: 1. Maximum capacity of events without a special event permit shall be 200. Events over 200 guests shall require a special event permit and notification of neighboring property owners. 2. A parking plan shall be developed and present to the County Commission for approval. 3. Outdoor events shall be limited to two (2) events per week between the hours of 7:00 a.m. and 10:00 p.m. 4. Indoor events shall be limited to two (2) events per week between the hours of 7:00 a.m. and 12:00 a.m. 5. Amplified sound shall be directed away from neighboring property. 6. Fireworks displays shall be limited to within one (1) hour of sunset the day of the event as determined by the US Naval Observatory for Lawrence, KS. 7. A traffic study shall be performed by an engineer. Protest Petitions regarding this case were filed with the County Clerks' office. A review of the petitions by Planning & Zoning staff indicated that the petitions met the requirements of the statute to be considered valid. The filing of these petitions requires that the vote of the County Commission to approve this request must be a 3-0 vote of the Board. Mary Cronemeyer spoke in favor of the request. Sheriff Jeff Herrig expressed concern about opening the door for other businesses to have events of 500 people without getting permits. Sam Henderson indicated that it does not as each request is considered on a case by case basis. Sara Bronson spoke in favor of the request. Price Banks spoke in favor of the request. Marie Robb spoke with regard to the request and provided a packet of information to the Board regarding the request. Mark Wales, (neighbor to the north) spoke in opposition to the request. Leanea Wales spoke in opposition to the request. Dorothy Davis spoke with regard to the condition of the roads in the area. Dust control on roads accessing Circle S. Ranch was discussed. The Commissioners discussed the issue but indicated that they could not make a decision today as three commissioners are required for a decision. The public hearing was closed and the issue was tabled until next week's meeting.

June & Dennis Schultz, Oskaloosa met with the Board to discuss continued use of banners and signage on and in front of their business on US-59 highway. According to Sam Henderson

compliance issues need to be resolved with regard to signage. Wayne moved that the request be approved to allow existing signage to remain pending application for regulatory compliance.

Bill Noll asked for an executive session to discuss matters of non-elected personnel. Lynn moved that the Board recess into executive session to discuss matters of non-elected personnel until 4:10 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 4:00 p.m. Present during the session were Bill, Josh Ney and the Board. The Board reconvened at 4:10 p.m. The vice-chair announced that no binding action was taken during executive session.

James Tweed, Ambulance Director asked for an executive session to discuss matters of non-elected personnel. Lynn moved that the Board recess into executive session to discuss matters of non-elected personnel until 4:25 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 4:12 p.m. Present during the session were James and the Board. The Board reconvened at 4:25 p.m. The vice-chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on July 20th, 2015.