

**UNOFFICIAL MINUTES OF THE
JEFFERSON COUNTY BOARD OF COMMISSIONERS**

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday April 4, 2011 at 1:00 p.m. Present were Commissioners, Richard Malm, Roy Dunnaway, Lynn Luck, Jan Hayes, County Counselor and Linda M. Buttron, County Clerk.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. Lynn moved that the minutes of March 28, 2011 be approved as presented. Roy seconded. All voted in favor of the motion.

Department Head Updates:

Susan Newell, 911 Director reported that the 911 legislation to continue funding has passed. The new law could possible create a \$26,687 increase in funding for Jefferson County.

Francis Hubbard, Road and Bridge Superintendent reviewed road work with the Board. Placing "No Dumping" signs at 54th west of K-4 Hwy was discussed. Francis asked about hiring one full time (to fill an open position) and two part time (for summer help) employees. No decision was made on hiring.

Eloise Tichenor, Planning & Zoning Director met with the Board. Eloise reported that the estimate of cost to re-draft the Schultz plat would be \$100, (according to surveyor Andy Tanking). (This method is the surveyor's preferred method of correcting the plat due to the change in the right of way easement.) The Board agreed by consensus to pay the cost to have the plat re-drafted. Eloise presented Conditional Use Permit 2011/01, a modification to CU1973/05 and the associated Development Plan by Dailey AG, LLC for sales and storage of fertilizer and gas/diesel fuel on land described as: 6.62 acres in the northwest quarter of Section 33, Township 9S, Range 19, Jefferson County, Kansas for consideration. Zach Snyder commented that he felt a hard surface parking lot should be required of this permit as it was required of his permit. Richard moved that approval be based on requiring hard surface parking from US-59 highway into the business where the parking areas are and the conditions placed on the permit by the Planning Commission of 1) Installation of a "Trucks Entering Highway" sign at both entrances to Fairview Road and/or as recommended by Jefferson County Road and Bridge Department. 2) Issuance of permits shall be contingent upon submission of a revised Development Plan that includes the following: a. Dimensions and square footage of all existing buildings b. Square footage of customer floor area. 3) Comply with all other state and federal agencies regarding fuel and fertilizer storage and replacing item 4 with the condition listed above. Roy seconded. All voted in favor of the motion.

Service awards were signed for the following employees: Scott Harries, IT Department-5 years; Denise Locklin-Ambulance Department-10 years; Melissa Rein-Sheriff's Office-5 years; Barbara Karmann-Sheriff's Office-5 years.

James Tweed, Ambulance Director met with the Board for an executive session to discuss matters of attorney client privilege. Richard moved that the Board go into executive session until 2:10 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:58 p.m. Present during the session

were James (to facilitate the discussion), Jan, Mike Hayes and the Board. The Board recessed at 1:58 p.m. The Board reconvened at 2:10 p.m. The chairman announced that no binding action was taken during executive session.

Linda Buttron, County Clerk met with the Board for an executive session to discuss matters of non-elected personnel. Richard moved that the Board go into executive session until 2:25 p.m. to discuss matters of non-elected personnel. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:16 p.m. Present during session were Linda, Mike, Jan and the Board. The Board reconvened at 2:25 p.m. The Chairman announced that no binding action was taken during executive session.

Mike Hayes, County Counselor asked for an executive session to discuss matters of attorney client privilege. Richard moved that the Board go into executive session until 3:00 p.m. to discuss matters of attorney client privilege. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:30 p.m. Present were Jan, Mike, Linda (to facilitate the discussion) and the Board. The Board reconvened at 3:00 p.m. The chairman announced that no binding action was taken during executive session. Lynn moved that the Board go back into executive session until 3:30 p.m. to discuss the same issue. Roy seconded. All voted in favor of the motion. The Board recessed at 3:03 p.m. Present were Linda & Eloise (to facilitate the discussion) Jan, Mike and the Board. The Board reconvened at 3:30 p.m. The chairman announced that no binding action was taken during executive session. Roy moved that the Board go back into executive session to discuss the same issue. Lynn seconded. All voted in favor of the motion until 3:45 p.m. The Board recessed at 3:31 p.m. Present were the same parties. The Board reconvened at 3:45 p.m. The chairman announced that no binding action was taken during executive session.

Richard moved that the Board authorize Mike Hays to send an engagement letter to Scott Bergthold, P.L.L.C. for legal services. Lynn seconded. All voted in favor of the motion.

There being no further business to come before the Board they adjourned to meet on Monday April 11th at 10:00 to canvass the April 5th election and to conduct regular business at 1:00 p.m.