

December 21, 2009

The Jefferson County Board of Commissioners convened in regular session on Monday December 21, 2009 at 1:00 p.m. Present were Commissioners Richard Malm, Roy Dunnaway, Lynn Luck, Jan Hayes, County Counselor and County Clerk, Linda M. Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. Shared sick leave donations were signed.

Linda discussed paying for courthouse security in 2010. She would like to see the expense of the officers paid from the General fund as the Sheriff took the expense out of his budget for 2010 due to budget cuts. Jeff Herrig, Sheriff was present and stated that he would provide for the cost of security guards on Monday out of the Sheriff's budget. Roy moved that the cost that is not paid from the Sheriff's budget of the courthouse security guards be taken from General -Courthouse General budget for 2010. Lynn seconded. All voted in favor of the motion. Lynn moved that the minutes of December 14, 2009 be approved as presented. Roy seconded. All voted in favor of the motion.

The Board opened for discussion the Overtime and Holiday Pay policies for the County. James Tweed, Ambulance Director discussed a proposal for providing "Holiday Time" instead of the current system of what is commonly known as "Holiday Pay" for those employees who work a scheduled shift. The basic idea is that those employees would receive one-half (1/2) of their normal shift as "Holiday Time". For the ambulance department that would mean they would receive 12 hours of "Holiday Time" for each scheduled holiday regardless of whether or not they work and pay at their regular rate for any hours they physically work on the holiday. They would then be able to use it or leave it on the books as is done with vacation or sick leave. James estimated the plan would save \$10,000 per year for his department and that the majority of his employees support the use of such a plan. Jeff indicated that the plan would not work for the Sheriff's office as it creates more time off and makes it more difficult to fill shifts. Susan Newell, 911 Director stated that such a plan would not work for dispatch for the same reasons. Richard asked Linda to draft a policy for the 24-hour shift employees in the Ambulance department for "Holiday Time" for consideration at next week's meeting. On other benefit topics, Jeff stated that he thinks vacation leave should continue

to be counted towards hours worked for the calculation of overtime. He would also like to see the County pay out vacation leave when employees are over the 200 hr. limit at the end of the year. Also discussed by the Sheriff was the compensation received by employees who have been injured on the job. He would like to see the County pick up the cost to make the employee's pay "whole". (Worker's Compensation insurance pays 2/3 of an employee's average weekly wage when the employee is off work due to a work-related injury.) Richard discussed the current handbook policy with regard to compensation for working on a holiday. Employees currently receive the equivalent of double time and a half for the hours worked on a holiday. He would like to see the policy changed so that double time is paid for holidays worked in accordance with the Fair Labor Standards Act. No action was taken on any of the policies discussed.

Francis Hubbard, Road and Bridge met with the Board. The Board signed a utility easement. Francis presented the Board with the number of miles of gravel and dirt roads in the County. The County has 56.2 miles of dirt and 674.2 of gravel. He also indicated that the County has about 160 miles of asphalt roads. Francis stated that he may withdraw his request to replace a semi truck as a dump truck needs work and the money could be better used for repair or replacing dump trucks.

Susan Newell, 911 Director met with the Board. Susan discussed her attending a Continuity of Operations training session to be held in Topeka in January. She also reported that all of the equipment damaged during the lightning strike in June has been installed.

Gary Satter, Glacial Hills RC & D met with the Board. Gary presented the 2009 annual report for Glacial Hills Resource Conservation & Development Region, Inc. The agency covers seven counties in Northeast Kansas. He discussed services provided to the counties during 2009. The agency is actively providing assistance to existing and new business in the region and also with the Delaware River Watershed Restoration and Protection Strategies (WRAPS) project and other WRAPS projects. Wildlife habitat management enhancement is also being addressed in conjunction with the CRP program. He also discussed a program that works with the prison in Lansing to rehab old bicycles to be given to those children in need. Gary asked that the Board support the agency through their annual appropriation of \$1000. The Board indicated that the allocation was included in the 2010 budget.

Eileen Filbert, Health Department met with the Board. Eileen discussed sewer districts. KDHE reports they have now combined Sewer #8 (Wind-N-Wave) with Sewer #7's (Lake Ridge) permit. She asked the Board to approve documents for finalizing the project for Lake Ridge Sewer District #7. Lynn moved that a contract change order be approved as presented.

Richard seconded. All voted in favor the motion. Lynn moved that the Board approve the signature of the Certificate of Substantial Completion for the project. Roy seconded. All voted in favor of the motion. Roy moved that the chairman be authorized to sign the Certificate for Completion of the Project.

Lynn seconded. All voted in favor of the motion. Lynn moved that the chairman be authorized to sign the final payment request from the state revolving fund in the amount of \$43,324 to King's Construction and \$4,987 to Kramer Engineering. Richard seconded. All voted in favor of the motion.

Eileen discussed the project at Wind-N-Wave Sewer District #8. Lynn moved that the Board move forward with payment of a bill to Kramer Engineering for services on Wind-N-Wave Sewer District #8 system. Roy seconded. All voted in favor of the motion. She reminded the Board that the cost of the project will be repaid to the County through special assessments over the next ten years. Lake Shore Estates Sewer District #6 was discussed. The district has made changes in staffing and now put all of their income and expense into software program. The district has an agreement with the County to provide monthly submission of income/expense reports. Eileen reported that the reports were received last Monday for the period from September – December 2009. Lakeside Village requested assistance from the Health Department with documenting a recurring pollution issue. After efforts to resolve the issue failed, she has turned it over to the County Attorney for prosecution. Eileen asked for approval to replace a retiring home health nurse as was discussed in a Commission meeting earlier this fall. Lynn moved that the department be authorized to replace the retiring home health nurse. Roy seconded. All voted in favor of the motion. H1N1 clinics were discussed. The department is conducting clinics in one school district a day. As of Friday the department has given 1500 doses of H1N1 vaccine. The shots will be available to the general public after the school clinics are completed. Replacement of the nurse's laptops was discussed.

Richard discussed the contract for the tax sale. Jan will check with Mike for any final changes and bring it before the Board next week for consideration.

There being no further business to come before the Board they adjourned to

meet in regular session on December 28, 2009.

ATTEST:/s/Linda M Buttron, County Clerk /s/Richard Malm, Chairman