

OFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday March 25th at 1:00 p.m. Present were Commissioners, Richard Malm, Wayne Ledbetter, Lynn Luck, Josh Ney, County Counselor and County Clerk, Linda M. Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. A beer license was signed for Perry Landing Family Campground and RV Park, 5927 Slough Creek Rd, Oskaloosa. Wayne moved that the minutes of March 18th be approved as presented. Lynn seconded. All voted in favor of the motion. Richard moved that Resolution 2013-011 be approved transferring \$2500 from Equipment Reserve to the General Fund to allow for commodity expense for the Register of Deed's office. Lynn seconded. All voted in favor of the motion. Travel requests were signed for the County Clerk.

Linda discussed a request from the Employee Committee to meet again this week as they did not have a quorum at last week's meeting. The Board approved the request by consensus.

Sheriff Jeff Herrig met with the Board. Jeff asked to replace 2-3 cars possible through the GSA contract for an estimated cost of \$75,000 for three cars. The Board agreed to the request by consensus.

The Board discussed sewer systems at Lakeside Village.

At 1:30 p.m. Mike Davis, Miami County Director of Building Code Services met with the Board via teleconference to discuss how Miami County set up their Codes Court to handle zoning violations. Bill Noll, Planning & Zoning Director was present for the discussion.

Tom Ryan, Mary Cronemeyer, Don & Maxine Bryant (bed and breakfast business owners) met with the Board. Teresa Hattemer, Appraiser was present for the discussion. Tom discussed an issue with the valuation of his business going back up after a Court of Tax Appeals hearing lowered the value. Don Bryant also discussed issues with valuation appeals. The group asked that their values stay at the level granted by the appeals process. They also asked that they not be required to provide income and expense statements more frequently than every two years. Mary discussed her experience with the valuation of her property.

Teresa stated that if complete income and expense statements were provided each year she would be better able to establish an accurate income value. She also reported that an error was discovered for Mr. Bryant's 2013 value and the value will be lowered to the 2012 level by the Appraiser's office. As to Tom Ryan's valuation, he has scheduled a hearing with the Appraiser's office regarding the 2013 value. The Board asked that Teresa be clear about the needs and requirements when sending out letters for income and expense information. They also suggested that she revise the form to make it easier to understand and use.

Jim Burkett, Ozawkie met with the Board to complete the contract for cleaning up lots at Lakeside Village. The contract was signed by the Chairman and the Board

Doug Schmitt, Emergency Management Director and Sheriff Jeff Herrig met with the Board. Richard moved that the Board go into executive session to discuss matters of non-elected personnel until 3:15 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:50 p.m. Present during the session was Doug, Jeff, Linda (to facilitate the discussion) and the Board. The Board reconvened at 3:15 p.m. The chairman announced that no binding action was taken during executive session. Richard moved that the resignation of Doug Schmitt be regretfully accepted. Wayne seconded. All voted in favor of the motion.

Lynn moved that the Board go into executive session for ten minutes to discuss issues of non-elected personnel. Richard seconded. All voted in favor of the motion. The Board recessed at 3:18 p.m. Present during the session were Linda (to facilitate the discussion) and the Board. The Board reconvened at 3:25 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on April 1, 2013.