

OFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday April 29th at 1:00 p.m. Present were Commissioners, Richard Malm, Wayne Ledbetter, Josh Ney, County Counselor and County Clerk, Linda M. Buttron. Commissioner Lynn Luck was absent.

Vouchers were reviewed and approved by the Counselor and the Board. A shared sick leave donation was signed. A travel request was signed for the Register of Deeds. Wayne moved that the minutes of April 22, 2013 be approved as presented. Richard seconded. All voted in favor of the motion.

Susan Newell, 911 Director met with the Board. For the first quarter of 2012, dispatchers handled 4,382 phone calls. The calls included 1,558 for the services of the Sheriff and 416 for Emergency Medical Services. Upcoming improvements to software were discussed.

Bill Noll, Planning & Zoning Director met with the Board. Bill discussed quarterly statistics with the Board. Seven permits were issued for new construction with an average construction cost of \$207,429. Twenty eight permits were issued for various types of structures.

Kevin Wynkoop, Amanda Karmann and Karen Weishaar, Employee Committee officers met with the Board. They asked for authority to schedule safety training meetings. The Board granted the authority by consensus with the condition they be notified of the classes being scheduled and provided with a list of attendees. The Committee reported that they plan to offer a defensive driving class in June. The Board stated that they would send a memo directing the attendance of employees who drive county vehicles. The Committee also suggested that the Board discontinue the Employee Day this year and use the money that would have been spent for lunch and door prizes to improve safety in the county buildings. The Board agreed by consensus that the Employee Day activities be discontinued and took the suggestion for improving safety in the buildings under consideration.

Allen Wise, Heart of America Real Estate and Auction Service met with the Board. He asked the Board for verification of moving the date of the auction for the Hickory Acres property from May 16th to May 23rd. Richard moved that the Board authorize

moving the date to May 23rd. Wayne seconded. All voted in favor of the motion. Mary Underwood, Treasurer was also present for the discussion.

Robert Sands, 6585 110th St., Ozawkie met with the Board. Robert petitioned the Board for a utility easement to be vacated on his east and southern property lines, (Lot 4 Bar M subdivision) so that he can build a garden shed. The Board agreed by consensus to proceed with the vacation process. Josh will contact him this week to get the process started.

There being no further business to come before the Board they adjourned to meet in regular session on May 6, 2013.