

**JEFFERSON COUNTY ROAD DEPARTMENT**  
**HIGHWAY PERMIT**  
**USE OF ROADS FOR HAUL ROUTE / EVENT ROUTE**

WHEREAS ROAD DEPARTMENT, JEFFERSON COUNTY, PO BOX 322 14991 94TH ST., OSKALOOSA, KS 66066

Hereinafter referred to as County/Owner and \_\_\_\_\_  
*Name*

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*Phone #* *Street* *City/State* *Contact #*

As Agent, Lessee, Contractor, hereinafter termed the Petitioner, requests permission and authority to use as a haul road for Equipment, Dump Trucks, & Pick-ups, upon or along County roads in Jefferson County, described as follows: Haul Route:

Work site location:

Subject to the following conditions and restrictions:

1.0 Map: Petitioner shall furnish one (1) map 8 1/2 x 11" or larger, of the proposed haul route.

1.1 Petitioner Agrees to effective dust control measures when using rock and/or dirt roads (water road once per hour or chloride treat the road per specifications in the Departments office) when dust is visible.

1.2 Petitioner agrees to maintain road in a trafficable condition to passenger vehicles on a daily basis. (Gravel & grading of rock roads; asphalt patching as needed to hard surfaced roads.)

1.3 Petitioner agrees to erect and maintain roadwork signage along route and roads adjacent to route. (i.e. Truck Route, trucks turning, etc.)

2.0 Materials and methods: All materials and construction methods used on work within the limits of the right-of-way shall be in conformance with KDOT "Standard Specifications for State Road and Bridge Construction" and the Director.

2.1 Petitioner agrees to video tape the haul route before he starts use of any county road as a haul route.

3.0 Completion:

The petitioner shall furnish all materials, do all work, pay all costs and restore said right-of-way to the condition existing prior to approval of work described on this permit. Work to be completed within \_\_\_\_\_ Day/Month (circle one) of APPROVAL DATE, otherwise permit is null and void. Permit shall not be granted for more than one year. An extension of time may be requested in writing. After the petitioner has completed the work in accordance with this permit, he shall notify the department for inspection of the route.

3.1 Petitioner agrees that an approved-signed copy of the permit will be on premises before any work is performed.

#### 4.0 Bond

A check or other suitable bond, in the amount of \_\_\_\_\_ dollars \$ \_\_\_\_\_ made payable to the Jefferson County Treasurer for Road & Bridge Fund is hereby deposited with this permit to guarantee performance and the conditions of the permit.

4.1 The Petitioner agrees that the bond will be forfeited in case of failure or refusal to perform the work to the satisfaction of the Director.

4.2 The Petitioner agrees to notify the Director when the work covered by the permit is initiated and again when completed.

4.3 The County agrees that upon satisfactory compliance with all conditions of the permit, said bond will be released.

#### 5.0 Obstruction of Traffic:

Petitioner agrees that there will be no interference with traffic. Traffic protection to be in accordance with Uniform Manual for Traffic Control Devices.

#### 6.0 Right-of-Way:

Petitioner agrees that no portion of the right-of-way will be used for parking, advertising signs or any other commercial activity.

6.1 Any sign, sod, shrubs or trees destroyed by this work shall be replaced as directed by the Director or his authorized representative.

7.0 The Petitioner, his successors, or assigns shall assume all risk and liability for accidents and damages that may accrue to persons or property on account of this work. In maintaining said work from time to time the Petitioner agrees that he or his successors and assigns shall give forty-eight (48) hours advance notice of such work to be done to the Jefferson County Road Department office. This notice of such work shall be a telephone call, unless an emergency exists in which a telephone call to the Road Department office after work is completed, within twenty-four (24) hours will suffice.

8.0 In the event the County deems it necessary or proper to make any alterations or improvements along or upon the road or right-of-way, of the haul route, the Petitioner agrees to hold the County harmless for any damage to said Petitioner's work along or upon the said road or right-of-way and the petitioner also agree that upon notice being served upon him, he will, with a reasonable time, alter, change the location or move his haul route from the road as requested by the Director or his duly authorized representative without expense to the County aforesaid.

8.1 In the event the applicant is unable to comply within a reasonable time to request to alter, change the location, or move his haul route from the road, Jefferson County Road Department may cause the work to be done, and the applicant pay the cost therefore upon receipt of statement.

9.0 Other conditions and restrictions:

It is agreed between the parties hereto that the County shall have sole and absolute jurisdiction of the County Roads. When the County Road Department office observes a violation of a condition on this permit, the Petitioner agrees to correct that violation as soon as possible. The petitioner agrees to pay to the County the costs therefore upon receipt of statement if he does not correct violation.

Proposed haul route approved on this permit is to be conducted in such a manner as to interfere in no way with construction or County's work on a project.

This permit is hereby accepted and its provisions agreed to this as dated below.

Petitioner,  
Agent/Lessee  
Contractor \_\_\_\_\_

Permit granted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Permit granted as corrected this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

JEFFERSON COUNTY ROAD DEPARTMENT

\_\_\_\_\_  
Director of Public Works

By: \_\_\_\_\_  
For the Director

**Jefferson County, Kansas  
Haul Route Permit for Oversized Loads**

PERMIT NO. \_\_\_\_\_

1. Name of Company:	2. Address	3. Date Permit send in:
4. Phone Number:	5. Dimension of vehicle & load:	6. Width <span style="float: right;">Height</span>
7. Length:	8. Gross Wt. of Load	9. No. of Axels:
10. State Permit No.	11. Effective Date:	12. Possible Route:
13. Name of Liability Insurance Co.	14. Amount of Liability Coverage:	15. VIN# of vehicle:
16. License (tag) #:	17. State vehicle is licensed in:	18. Notes:

- 19. No hazard markers will be cut on any bridge, but will be dug up and removed from the ground and put back in place.
- 20. The removal of bridge handrails or guardrails will not be permitted.
- 21. The moving contractor/applicant will assume full responsibility for any damages done to the roads and bridges.
- 22. Jefferson County assumes no liability for the load carrying capacity of any bridge.
- 23. In case it is necessary to clear the road for an emergency vehicle, such as an ambulance or fire truck, the moving contractor agrees to move far enough to one side to allow sufficient clearance. This must be done immediately.
- 24. The moving company/applicant will contact all utility companies involved on his route. Use Utility Notification Form.
- 25. Permits should be obtained from affected utility companies and copies of these permits should be furnished to the Road Department Office.
- 26. Moves will be permitted on weekdays and on Saturdays between sunrise & sunset. No moves will be permitted on Sundays or on holidays.

***I certify that the above statements are true, and that I will not violate any rules or regulations by the Federal, State, or County.***

Name: \_\_\_\_\_  
(Print)

Your signature: \_\_\_\_\_

Permit Issued by: \_\_\_\_\_  
(Jefferson County Signature)

Date: \_\_\_\_\_

**Jefferson County Road Department**  
**Permit for Haul Route for Oversized Loads Checklist**

Below is a list of items that need to be done and obtained by this office before a permit can be issued. Also, please make sure that the complete permit and all its forms are filled out in its entirety.

- Map Showing Proposed Route to \_\_\_\_\_
- Utility notification forms-signed by all affected utilities. We must have these from all utilities involved. (If no utilities are affected, please indicate).
- Load diagram of entire equipment with the load \_\_\_\_\_
- Name of Company: \_\_\_\_\_
- Expected date(s) of travel: \_\_\_\_\_
- \$100 permit fee for all haul road & overweight load permits and the fee shall be included as part of the application. If the permit is denied, \$25.00 shall be refunded when requested for applicant. Please send check to PO Box 322 Oskaloosa, KS 66066.
- Surety or cash bond is needed. See Resolution 2015-003, the policy is attached, see section III - 2. Below is the bond amount needed. If you are sending a check for the bond, please mail it to the above address. We will deposit the check. The check and the bond must be made out to the Jefferson County Road Department office. Once the work and or move are completed, we will inspect the haul roads and if there is no damage to County property, the amount will be refunded.
  - a. Less than 4 miles of paved roadway - \$50,000
  - b. Less than 4 miles of rock roadway - \$25,000
  - c. 4 or more miles of paved roadway - \$100,000
  - d. 4 or more miles of rock roadway - \$50,000
- We will also need a copy of your insurance information. The applicant shall provide a certificate of general liability insurance in the minimum amount of \$500,000 to the County when applying for a permit. Said insurance shall include at least \$25,000 bodily injury to one person and \$50,000 bodily injury to any one accident and at least \$100,000 property damage insurance.
- Have you filled out the entire permit packed and reviewed the resolution?

SEE JEFFERSON COUNTY RESOLUTION 2015-003 FOR COMPLETE POLICY